

**U.S. SMALL BUSINESS ADMINISTRATION
SMALL BUSINESS ADVOCATE NOMINATION FORM 2004
SEATTLE DISTRICT OFFICE**

Check the appropriate category for this nomination:

- ☐ Woman Business ☐ Financial Services ☐ Home-based ☐ Minority ☐ Young Entrepreneur
☐ Exporter ☐ Journalist ☐ Research ☐ Veteran

NOMINEES MAY OR MAY NOT BE SMALL BUSINESS OWNERS AND NEED NOT HAVE RECEIVED SBA ASSISTANCE.

All information must be on this form -- no attachments will be accepted. This form should not exceed four pages in length.
Failure to furnish all of the requested information may disqualify the nominee. Nominations must be typewritten and signed.
Complete and submit Form 898 with nominations.

Nominee's Full Name: _____

Occupation/Title of Position: _____

Name of Business: _____

Business Address: _____

Home Address: _____

Telephone Number: (Business) _____ **(FAX)** _____ **(Home)** _____

Sponsor's Name: _____

Title: _____

Name of Business or Organization: _____

Address: _____

Telephone: _____ **(FAX)** _____

Please give a concise statement clearly describing why the nominated individual deserves recognition:

**DEADLINE: FRIDAY, NOVEMBER 15, 2003
TO THE SEATTLE DISTRICT OFFICE**

SELECTION CRITERIA FOR BUSINESS ADVOCATE AWARD

Please explain briefly how the nominee has performed as an advocate for business in this particular category.

- I. Active support for legislative or regulatory action designed to help small businesses.
- II. Efforts to increase business and financial opportunities in this particular category.
- III. Legal, financial or managerial assistance provided to enhance business ownership in this particular category.

- IV. Volunteer efforts to strengthen the role of business owners in this particular category within the community.
- V. Advocacy of business community in this particular category as a whole, not solely for individual personal advancement.
- VI. Other accomplishments demonstrating effectiveness in improving the environment for the creation and expansion of businesses owned and operated in this particular category.

Additional Information

The prestigious Small Business Awards honor the outstanding small business owners and advocates who demonstrate excellence and achievement in the business community. All nominees and nominee's businesses must comply with state and federal regulations regarding labor, immigration, civil rights, taxation, and other applicable regulations. By submitting the completed nomination form, the nominee certifies that, to the best of his/her knowledge, the information provided is correct and the business has complied with regulations, as stated above.

Small Business Person of the Year and Advocates of the Year will be selected at the state and national levels. In the State of Washington, awards will also be presented at the district level. Winners at each level will be considered for awards at the next highest level.

Three black and white photographs and 12-14 colored photo images of the winner and their business operation will be required for publicity and the Small Business Awards presentation. The State winner will be required to submit a more expanded package for competition at the Regional or National level. Packages will be sent to regional SBA offices and prepared for transmittal to the SBA's Office of Advisory Council for review.

The National Business Advocate Award winners will be selected by the SBA's Administrator based on the recommendations of the agency's Small Business Week panel of judges and invited to attend the Small Business Week activities in Washington, D.C.

For further information on this advocate award, call the Seattle District Office, (206) 553-7060.

Sponsor (signature)

Date

Nominee (signature)

Date

Received at SBA District Office on _____ by _____
(date) (staff)

Nominations must be received by Friday, NOVEMBER 15, 2003 at:

U.S. Small Business Administration
1200 Sixth Avenue, Suite 1700
Seattle, WA. 98101

Attn.: Small Business Awards Committee